



JAMES STEVENSON

CODE OF PRACTICE

***Rights/Relationships/
Responsibilities***

BRITISH
SKYDIVING

Code of Practice for British Skydiving Instructors and Coaches

Instructors and coaches play a crucial role in the development of our sport, as well as in the lives of those they instruct and coach. It is their duty to ensure that participants involved in skydiving (sport parachuting) have positive experiences when training and learning in the sport. With positive experiences, more people are likely to continue within skydiving and achieve their full potential in the sport.

Instructors and coaches must demonstrate a high degree of professionalism, honesty, integrity and competence at all levels. Instructors and coaches need to understand and act upon their responsibilities as this is of vital importance to the safety and professional image of our sport. It is also essential to good instruction and coaching practices. This code of practice for British Skydiving instructors and coaches defines all that is best in good instructing and coaching practices.

Good instructing and coaching practice need to reflect the following key principles:

RIGHTS

Instructors and coaches must respect and champion the rights of every individual to participate in our sport.

RELATIONSHIPS

Instructors and coaches must develop a relationship with students (and others) based on openness, honesty, mutual trust and respect.

RESPONSIBILITIES – PERSONAL STANDARDS

Instructors and coaches must demonstrate proper personal behaviour and conduct at all times.

RESPONSIBILITIES – PROFESSIONAL STANDARDS

To maximise the benefits and minimise the risks to students, instructors and coaches must attain a high level of competence through qualifications, and a commitment to ongoing training that ensures best and correct practice.

These principles are defined in more detail across the following pages



PRINCIPLE **RIGHTS**

STATEMENT

Instructors and coaches must respect and champion the rights of every individual to participate in our sport.

ISSUES

Instructors and coaches should:

↘ assist in the creation of an environment where individuals have the opportunity to participate in skydiving (sport parachuting)

↘ create and maintain an environment free of harassment

↘ recognise the rights of members to be treated as individuals

↘ recognise the rights of members to confer with other instructors, coaches and experts

↘ promote the concept of a balanced lifestyle, supporting well-being both in and out of the sport

ACTIONS

↘ Always treat all individuals in the sport with respect.

↘ Do not discriminate on the grounds of gender, marital status, race, colour, disability, sexual orientation, age, occupation, religious beliefs or political opinion.

↘ Do not condone or allow any form of discrimination to go unchallenged.

↘ Do not publicly criticise or engage in demeaning descriptions of others.

↘ Be discreet in any conversations about members, instructors, coaches or any other individual.

↘ Communicate with and provide feedback to members in a manner that reflects respect and care.



DAVE MAJOR

PRINCIPLE

RELATIONSHIPS

STATEMENT

Instructors and coaches must develop a relationship with students (and others) based on openness, honesty, mutual trust and respect

ISSUES

Instructors, coaches:

- ↘ must not engage in behaviour that constitutes any form of abuse (physical, sexual, emotional, neglect, bullying)
- ↘ should promote the welfare and best interests of their students
- ↘ must avoid sexual intimacy with students they are instructing or coaching
- ↘ must take action if they have a concern about the behaviour of an adult to anyone underage

ACTIONS

- ↘ Be aware of the physical needs of students, especially the developmental stage of students and ensure that training loads and intensities are appropriate
- ↘ Ensure that physical contact is appropriate and necessary and is carried out within recommended guidelines (provided by the Parachute Training Organisation) with the student's full consent and approval
- ↘ Do not use sexual innuendo, flirting, inappropriate gestures and terms, casual sexism, racism or any other forms of discrimination or marginalisation. As role models within the sport, coaches/instructors should also constructively challenge students who use any of these behaviours
- ↘ Instructors and coaches are in a position of power and trust in relation to students. By entering into an intimate/sexual relationship with a student, an instructor/coach may be deemed guilty of abusing this position and, in relation to young or vulnerable people, may be acting unlawfully. Therefore, a student must be transferred to another instructor/coach if it is clear that an inappropriate or intimate relationship is developing

- ↘ should recognise and respect the power imbalance implicit in a coach/instructor-student relationship
- ↘ should empower students to be responsible for their own decisions
- ↘ should clarify the nature of the instruction/coaching services being offered to students
- ↘ should communicate and cooperate with other organisations and individuals in the best interests of the students
- ↘ Inform parents or guardians immediately if you are at all concerned about the welfare of a young or vulnerable person. If there are concerns that it would not be in the interests of that person to do this, seek advice from British Skydiving's Safeguarding Officer.
- ↘ Know and understand any relevant protection and/or safeguarding policies or procedures in this regard and adhere to them
- ↘ Report any concerns you have – non-action is not acceptable
- ↘ Respect the student's opinions when making decisions about participation in the sport
- ↘ Encourage students to take responsibility for their own development and actions
- ↘ Allow students to discuss and participate in the decision-making process
- ↘ Do not work with another instructor/coach's student without first analysing their jump history. This can be done in discussion with the student combined with study of their logbook/training record. Contacting previous instructors/coaches is also recommended

PRINCIPLE

RESPONSIBILITIES - PERSONAL STANDARDS

STATEMENT

Instructors and coaches must demonstrate proper personal behaviour and conduct at all

ISSUES

Instructors and coaches should:

↘ be fair and honest and considerate to their students and others in the sport.

ACTIONS

↘ Operate within the requirements of the British Skydiving Operations Manual and the spirit of the sport

↘ Educate students on issues relating to the use of performance-enhancing drugs in sport and cooperate fully with the British Skydiving's sport policies

↘ Maintain the same level of interest and support when a student is sick or injured

↘ Display high standards in use of language, manner, punctuality, preparation and presentation

↘ project an image of health, cleanliness and functional efficiency.

↘ be models for students and other sport skydivers at all times.

↘ Encourage students to display the same qualities

↘ Do not smoke, drink alcohol or use recreational drugs before or while instructing or coaching. This reflects a negative image and could compromise the safety of your students

↘ Display control, respect, dignity and professionalism to all involved in the sport



JAMES STEVENSON

PRINCIPLE

RESPONSIBILITIES - PROFESSIONAL STANDARDS

STATEMENT

To maximise the benefits and minimise the risks to students. Instructors and coaches must attain a high level of competence through qualifications and commitment to ongoing training that ensures safe and correct practice.

ISSUES

Instructors, coaches will:

- ↘ ensure the environment is as safe as possible, taking into account and minimizing possible risks,
- ↘ promote the execution of safe and correct practice
- ↘ be professional and accept responsibility for their actions
- ↘ make a commitment to providing a quality service to their students

ACTIONS

- ↘ Follow the rules and guidelines of British Skydiving and the Parachute Training Organisation (PTO) where you instruct/coach.
- ↘ Plan all/any lessons/briefs so they meet the needs of students and are progressive and appropriate.
- ↘ Maintain appropriate records (logbooks) of your student's progression.
- ↘ Recognise and accept when it is appropriate to refer a student to another instructor or coach.
- ↘ Seek to achieve the highest level of qualification available.
- ↘ Demonstrate commitment to instructing/coaching by undertaking/attending learning opportunities to maintain up-to-date knowledge of technical development in the sport.
- ↘ Undertake/attend courses/programmes to maintain up-to-date knowledge and understanding of other issues that might impact on both you and your students.
- ↘ Actively contribute to local, regional and national initiatives to improve the standards and

- ↘ actively promote the positive benefits to society of participation in sport
- ↘ contribute to the development of instructing and coaching by exchanging knowledge and ideas with others, and by working in partnership with others.
- ↘ gain relevant sport instructional and coaching qualifications appropriate to the level at which they instruct/coach

quality of instructing/coaching in sport skydiving and sport in general.

- ↘ Practice in an open and transparent fashion that encourages other instructors/coaches to contribute to or learn from your knowledge and experience.
- ↘ Engage in self-analysis and reflection to identify your professional needs.
- ↘ Seek opportunities to develop your instructing/coaching skills and competences and update your knowledge.
- ↘ Manage your lifestyle and instructing/coaching commitments to avoid burnout that might impair your performance

Do not assume responsibility for any role for which you are not qualified or prepared.

Do not misrepresent your level of qualification.

Promote good instructing/coaching practice in others and challenge any poor practice that you become aware of.



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