British Parachute Association

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Agenda for a meeting of Council on Tuesday 17 April 2018 at 18:00 at BPA HQ, 5 Wharf Way, Glen Parva Leicester LE2 9TF

- **D Decision** Decision/approval required at meeting
- A Advice Issue needing discussion to advise/inform future direction/decision
- I Information Update requires brief feedback only, no detailed discussion
- **R** Ratification Confirmation of decisions taken electronically between meetings, or by a Committee

ltem nr	D/ A/I /R	Time	Business	Lead	Pre-read paper	

1 I 18:00 Apologies for absence Nick Bunting, Jon Gretton

ltem nr	D/A/ I/R	Time	Business	Lead	Pre-read paper
5	I/D	18:20	 Finance & compliance 5.1 Management accounts & membership statistics 5.2 GDPR training and audit, oral update 5.3 Training days at BPA HQ for (i) PTO safeguarding leads (Friday 16 March), including issue of new BPA safeguarding forms (BPA Forms 304-309 inclusive); (ii) on GDPR for PTOs (Friday 6 April) - oral report 5.4 Any other financial and compliance matters 	Treasurer COO & Secretary	Mgt accounts and m'ship stats
6	I/D	18:35	 Strategic plan 6.1 Notes (previously circulated) of the strategy day 2018 held on Tuesday 6 March 6.2 Actions arising therefrom, including: (i) consideration of whether to recommend a special resolution to change the name of Council to the Board of Directors in the Articles of Association (2/3 majority at a general meeting required to carry); (ii) company risk register; (iii) consideration of strategy on funding élite performance (medals) compared with élite participation (size of international delegations); (iv) executive team to set out prioritised objectives and deliverables, with budget including the business case for any new items, for editing by the Chair and independent directors ahead of presentation to the June meeting. 	Chair	Notes on strategy day (previously circulated) Draft risk register
7	I	18:50	Royal Aero Club To receive an update from BPA's Delegate to RAeC	Craig Poxon, BPA Delegate to RAeC	-
8	I/R	19:00	 Reports from Committees of Council 8.1 To discuss and ratify the minutes (previously circulated) of the Communications, Development & Competitions Committee meetings held on Tuesday 13 February 2018 8.2 To discuss and ratify the minutes (previously circulated) of the STC meeting held on Thursday 5 April 2018 8.3 To receive an oral report by the Committee Chairs on this afternoon's meetings of the (i) Communications, including on consultation on branding and identity; (ii) Development including and (iii) Competitions Committees/continued 	Comms/ Dvt/ Comps Chairs STC Chair	8.1 - Comms/Dvt/ Comps mins - February (previously circulated) 8.2 - STC minutes - April (to follow)

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			Including recommendations from these committees for their Action Plan targets for the year 1 July 2018 to 30 June 2019.		
9		19:30	Any other business to be notified to the Secretary by no later than noon on Friday 13 April.	Chair	-
10	I	19:35	Dates of next meetings Tuesdays at 18:00 at BPA HQ: 12 June, 7 August, 25 September and 27 November.	-	-