



Agenda for a meeting of
Council
on Tuesday 3 October 2017 at 18:00
at BPA HQ, 5 Wharf Way, Glen Parva
Leicester LE2 9TF

- D - Decision** *Decision/approval required at meeting*
- A - Advice** *Issue needing discussion to advise/inform future direction/decision*
- I - Information** *Update - requires brief feedback only, no detailed discussion*
- R - Ratification** *Confirmation of decisions taken electronically between meetings, or by a Committee*

Item nr	D/A/I/R	Time	Business	Lead	Pre-read paper
1	I	15	Apologies for absence John Lewis (Secretary), Carol (Chairman) and Ingrid	Carol	-
2	I	15	Declaration of any conflicts of interest	Carol	-
3	I	15	Minutes of the meeting on Tuesday 5 August 2017, previously approved electronically and published on the BPA website bpa.org.uk/bra-n-as-an-minutes	Alex	Minutes
4	I/D	15/1	Matters arising from the minutes not covered elsewhere on the agenda 4.1 Secretary 4.2 Data protection 4.3 Conduct of accountants 4.4 Company payment card for out of state Treasurer & Finance Manager 4.5 Judges' laptops - Carol 4.6 Security requirement to computer for Bra-n-C & Computations Carol 4.7 Any other matters are not set above	Carol	Minutes

Item nr	D/A/I/R	Time	Business	Lead	Pre-read paper
5	I/D	1 3	Finance 5.1 Draft annual report and accounts audited for the financial year 1 July 16 to June 17 (including - to be considered for publication to members as an interim report - Dc b r s u o n B A s y t a 5.2 Management accounts & directors' statements 5.3 Insurance issues & other financial papers - C 5.4 Any other financial matters	Treasurer and Finance Manager	1 - Draft annual report and accounts - Interim accounts and members' statements - Insurance matters
6	I	1 3/4	Report from the Nominations Committee	Chair	Report to Nominations Committee
7	D	1 3	Composition of Communications, Competitions and Development Committees 2018	Chair	Composition 1 3
8	I/D	1 4	Strategy To consider a paper on the strategy for the Group	Buntin - Chair Strategy Group	Strategy Group paper to follow
9	I/D	1 1	<i>In camera</i> Report of a Panel of Inquiry	Buntin & Stanton, Chair	an inquiry report submitted for possible publication with minutes
10	I/D	1 4	<i>In camera</i> Commercial matter	Chair	paper on a commercial matter
11	I	1 4	Royal Aero Club To receive an update from BPA's Delegate to RAeC To consider proposals for FAI and A/C Awards 17 to be considered at next meeting	Craxton, B.A. Delegate to A.C.	A/C award paper to follow

