



## The Council

### Minutes

### Saturday 28 January 2017 at 12:17

In the Worcester Room, De Vere Orchard Hotel, Nottingham NG7 2RJ

<b>Present:</b>	Paul Applegate Mark Bayada Adrian Bond Nick Bunting Kate Charters Brian Cumming Yassi Molazadeh Craig Poxon Martin Soulsby Sue Stanhope Brian Vacher	
<b>In attendance:</b>	Liz Ashley Tony Butler Debbie Carter John Hitchen Jeff Montgomery  John Smyth MVO Martin Shuttleworth	- Editor, <i>BPA Skydive the Mag</i> - Chief Operating Officer (COO)  - Vice President, IPC Alternate Delegate - Safety & Technical Officer (STO) & STC Chair - Vice President & IPC & RAeC Delegate - Secretary-General (Secretary)
<b>Observers and other staff:</b>	12	
<b>Apologies for absence:</b>	Tash Higman	

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## Item Minute

- 1/17 **Composition of Council 2017**  
The COO took the Chair to welcome Council 2017, comprising 10 elected non-executive directors, Paul Applegate, Mark Bayada, Adrian Bond, Kate Charters, Brian Cumming, Tash Higman, Yassi Molazadeh, Craig Poxon, Martin Soulsby and Brian Vacher; and, for the first time this year, two independent non-executive directors, Nick Bunting and Sue Stanhope. See Appendix for periods of tenure.
- 2/17 **Election of Officers & Committee Chairs, etc**  
A call for nominations had been circulated with the agenda, and would be taken from around the table only where there had been no advance nominations.
- 2.1 Chair of Council**  
Under the transitional arrangements in Article 13 of the new Articles, the Chair of Council elected at this meeting ('the initial chair') served for three years. One nomination had been received for Chair of Council, of Martin Soulsby, who had been proposed by Yassi Molazadeh and seconded by Tash Higman. This carried unanimously, including one proxy vote. Martin Soulsby took the Chair.
- 2.2 Elections**  
The elections set out on page 2 then took place.
- Council expressed their most grateful appreciation to John Smyth MVO, who was now stepping down as RAeC Delegate after a number of successful years in that role, to concentrate on his role as UK Delegate to IPC.

<b>Office</b>	<b>Nominee/s</b>	<b>Proposer</b>	<b>Second</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Vice Chair <i>2 years</i>	Craig Poxon	Paul Applegate	Brian Cumming	unanimous including 1 proxy vote		
Treasurer <i>1 year</i>	Debbie Carter	Yassi Molazadeh	Adrian Bond	unanimous including 1 proxy vote		
Chair STC <i>1 year</i>	Jeff Montgomery	Paul Applegate	Mark Bayada	unanimous including 1 proxy vote		
Chair Development Committee <i>1 year</i>	Craig Poxon	Adrian Bond	Tash Higman	unanimous including 1 proxy vote		
Chair Competitions Committee <i>1 year</i>	Brian Vacher	Yassi Molazadeh	Kate Charters	unanimous including 1 proxy vote		
Chair Communications Committee <i>1 year</i>	Adrian Bond	Paul Applegate	Martin Soulsby	unanimous including 1 proxy vote		
Delegate to RAeC <i>1 year</i>	Craig Poxon	Brian Vacher	Yassi Molazadeh	unanimous including 1 proxy vote		
Alternate Delegate to RAeC <i>1 year</i>	Martin Soulsby	Paul Applegate	Adrian Bond	unanimous including 1 proxy vote		
To co-opt Treasurer & STC Chair (as not already Council members)	-	Yassi Molazadeh	Kate Charters	unanimous including 1 proxy vote		

**3/17 Committee compositions**

Volunteers would be among the voting committee members for the first time this year, consequent on the smaller size of the Council. Volunteers would be invited after consideration by a meeting of the Chair of Council and all Committee Chairs.

Yassi Molazadeh proposed, and Brian Vacher seconded, a motion that:

- The Vice Chair of the Communications, Competitions and Development Committees shall be a Council member; and
- Within the rules for quoracy of each of the above Committees shall be stated that, whatever the quorum, the meeting shall only be quorate if either or both the Chair and/or Vice Chair are present.

***Carried unanimously***

**4/17 Dates of meetings in 2017**

The provisional dates set out on the agenda were confirmed (minute 6).

**5/17 Royal Garden Party - Tuesday 23 May 2017**

The Royal Aero Club had invited its member organisations, including BPA, to nominate a couple to attend the above. The Chair asked for nominations from Council to reach the Secretary by 6 February, as we had to advise RAeC by 9 February. The Secretary said that last year, our e-mail nominating the Chair of Council had not been received by RAeC and he therefore suggested that the Chair might be due for this nomination.

**[Secretary's note:** No other nominations were received from Council. In the event, the Chair is unfortunately not free on the day, so the nomination has passed to the Vice Chair and his partner whom we understand to have been put forward by RAeC.]

**6/17 Dates of meetings in 2017**

Tuesdays at 18:00 at BPA HQ LE2 9TF: 21 February, 25 April, 13 June, 8 August, 3 October and 28 November.

The meeting finished at 12:48

**Appendix**

**Elected members by number of votes**

	No. of votes	%	
Brian Vacher	895	9.4	Elected
Craig Poxon	662	7.0	Elected
Yassi Molazadeh	631	6.6	Elected
Brian Cumming	630	6.6	Elected
Mark Bayada	621	6.5	Elected
Martin Soulsby	569	6.0	Elected
Tash Higman	560	5.9	Elected
Paul Applegate	535	5.6	Elected
Kate Charters	520	5.5	Elected
Adrian Bond	503	5.3	Elected

**Tenure on Council (per Articles 11 & 13, transitional arrangements)**

Initial Chair - Martin Soulsby - 3 years

Brian Vacher, Craig Poxon, Yassi Molazadeh - 3 years

Brian Cumming, Mark Bayada, Tash Higman - 2 years

Paul Applegate, Kate Charters, Adrian Bond - 1 year

**Independents appointed at AGM**

Nick Bunting - 2 years

Sue Stanhope - 1 year

## **Relevant extracts from the BPA Articles**

The AGM 2017 was the first following the adoption of these Articles

### 11. APPOINTMENT AND RETIREMENT OF ELECTED COUNCIL MEMBERS

- 11.1 At the first Annual General Meeting following the adoption of these Articles, 10 Elected Council Members will be elected in accordance with the election process detailed in Article 11.7.
- 11.2 At the second Annual General Meeting following the adoption of these Articles, all of the current Elected Council Members shall retire except for the Initial Chair, appointed in accordance with Article 13.1, and the six Elected Council Members who received the most number of votes in the election at which they were appointed pursuant to Article 11.1 (“the Remaining Elected Council Members”) but as between persons who received the same number of votes, those to retire shall be chosen by lot. The resulting three Elected Council Member vacancies shall be filled in accordance with Articles 11.6 and 11.7.
- 11.3 At the third Annual General Meeting following the adoption of these Articles, the three Remaining Elected Council Members, not including the Initial Chair appointed in accordance with Article 13.1, who received the fewest number of votes in the election at which they were appointed pursuant to Article 11.1 shall retire but as between persons who received the same number of votes, those to retire shall be chosen by lot. The resulting three Elected Council Member vacancies shall be filled in accordance with Articles 11.6 and 11.7.
- 11.4 At the fourth Annual General Meeting following the adoption of these Articles, the four Remaining Elected Council Members, including the Initial Chair appointed in accordance with Article 13.1, shall retire. The resulting three Elected Council Member vacancies shall be filled in accordance with Articles 11.6 and 11.7.

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### 13. PROCEDURE FOR ELECTION OF CHAIR, VICE CHAIR AND TREASURER

- 13.1 At the first Council meeting following the adoption of these Articles, the Council shall elect one of their number to be Chair (“the Initial Chair”). One member of the Council must propose one of their number to be the Initial Chair and another member of the Council must second this proposal. The Initial Chair shall then be elected by a simple majority vote of the members of the Council. The person so appointed as the Initial Chair will serve for a three year term of office.
- 13.2 All subsequent Chairs will be appointed in accordance with the process set out in Article 13.1 and will be appointed for a term of office of up to three years. On the expiry of the Chair’s term of office, or in the event the Chair vacates their office or is removed from office by a decision of at least three quarters of all other members of the Council from time to time, a new Chair will be elected following the procedure set out in Article 13.1.
- 13.3 Following the appointment of the Chair, the Council shall also appoint one of their number to be Vice Chair and one of their number to be Treasurer. The Council shall decide the period during which he or she is to hold office, whether the appointment is to be confirmed annually by the Council and the precise point at which his or her term of office ends. The Council shall endeavour to ensure the term of office of the Chair, Vice Chair and Treasurer shall not end at the same time.