



**Agenda for a meeting of
Council
on Tuesday 29 November 2016 at 18:00**

**in the Acorn Room, UPSTAIRS at
Blaby Civic Centre, 22-24 Leicester Road, Blaby, Leicestershire LE8 4GQ**

**Please note
venue and
parking
arrangements**

Car parking

Blaby Civic Centre regrets it is unable to provide car parking for those attending meetings. They advise using nearby pay-and-display public car parks operated by Blaby District Council at Enderby Road and St John's Court (Waitrose). Parking for is chargeable (payment by coins: 20p for up to 3 hours; £1.50 for up to 4 hours) until 18:00, thereafter charges do not apply. The car parks are within easy walking distance of Blaby Civic Centre.

1 Welcome

To Nick Bunting and Sue Stanhope, nominee Independent Non-Executive Directors, and any new candidates as Elected Council Members, who have been invited to attend as observers.

2 Apologies for absence

3 Declarations of interest

4 Minutes

To consider the minutes (2nd draft circulated) of the meeting held on Tuesday 4 October 2016 for approval

5 Matters arising not covered elsewhere on the agenda, including

- 5.1 Minute 61.2 - Review of BPA grievance and disciplinary procedures - Chair
- 5.2 Minute 61.3 - Allan Hewitt's case at Sport Resolutions - there was a mediation hearing on Wednesday 16 November.
- 5.3 Minute 66 - Premises Refurbishment - delay charge?
- 5.4 Any other matters arising not listed above.

6 Finance

- 6.1 Management accounts and membership numbers update - paper from Jon Gretton, Financial Administrator
- 6.2 Membership subscriptions for the 12 months from 1 April 2016 - 31 March 2017.
- 6.3 Any other financial matters.

7 Premises refurbishment and plans for official opening

The architects advised at the site meeting on Tuesday 1 November that the contractors' expected completion date was now Friday 9 December.

The Chair suggests an official opening ceremony on the morning of February meetings day, which is provisionally planned for Tuesday 21 February (date to be confirmed at the Council meeting on the day of the AGM).

8 Report on IPC & the Royal Aero Club

John Smyth MVO (UK Delegate to IPC, BPA Delegate to RAeC), John Hitchen (UK Alternate Delegate to IPC) & Craig Poxon (BPA Alternate Delegate to RAeC) to report.

9 Taz Caser Experienced Skydiver of the Year 2016 Award

One nomination has been received (circulated).

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10 Nominations for Council 2016

- 10.1 Nominations for elected Council members (10 seats). Supporting paper to follow.
- 10.2 Nominations by the Nominations Committee (to the AGM) for Independent Non-Executive Directors (2) - Nick Bunting (2 years) and Sue Stanhope (1 year). CV's previously circulated, summary biographies to be published in December Mag.

11 Process for election of Chairs and other officers at the January Council meeting

Discussion paper by Chair (circulated)

12 Reports from Committees of Council

- 12.1 To discuss points arising from the minutes (previously circulated) of the Communications Committee meeting held on Tuesday 4 October 2016. These minutes have already been approved, ratified and published electronically.
- 12.2 To discuss points arising from the minutes (previously circulated) of the Development Committee meeting held on Tuesday 4 October 2016. These minutes have already been approved, ratified and published electronically.
- 12.3 To discuss points arising from the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 4 October 2016. These minutes have already been approved, ratified and published electronically.
- 12.4 To discuss and ratify the draft minutes (to follow) of the STC meeting held on Thursday 17 November 2016.
- 12.5 Oral report by the Committee Chairs on key points from meetings held earlier today: (i) Communications, (ii) Development, and (iii) Competitions, including paper/s (to follow) circulated to the Completions Committee and Council in confidence.

13 Board of Inquiry Reports into sport parachuting accidents

Principle of full disclosure to potentially affected parties - Ian Roseninge. Paper by Tash Higman (to be circulated).

14 Competitions Co-ordinator

To consider the future of the staff role of Competitions Co-ordinator, which was introduced on a 9-month fixed-term basis from 11 April 2016 to 13 January 2017 (paper to be circulated).

15 Staff Christmas bonus - Item to be held in camera

16 Any other business to be notified to the Secretary by no later than noon on Friday 25 November 2016

17 Chair's thanks to Council 2016

18 Date of next meeting

Meeting dates for 2017 will be agreed at the first meeting of Council 2017 after the AGM at lunchtime on Saturday 28 January 2017 at EMCC Nottingham.

Provisional dates are Tuesdays 21 February, 25 April, 13 June, 8 August, 3 October and 28 November 2017 at 18:00 at BPA HQ.

A strategy day is planned for the day after the February meeting, Wednesday 22 February 2017, at the Leicester Hilton.