



**Agenda for a meeting of
Council
on Tuesday 9 August 2016 at 18:00
in the Oakfield Room, Blaby Civic Centre
22-24 Leicester Road, Blaby, Leicestershire LE8 4GQ**

**Please note
venue and
parking
arrangements**

This meeting is being held at the Blaby Civic Centre during refurbishment of the BPA Office.
The room has been booked until 21:30 when the caretaker will come to lock up.

Car parking

Blaby Civic Centre regrets it is unable to provide car parking for those attending meetings. They advise using nearby pay-and-display public car parks operated by Blaby District Council at Enderby Road and St John's Court (Waitrose). Parking for is chargeable (payment by coins: 20p for up to 3 hours; £1.50 for up to 4 hours) until 18:00, thereafter charges do not apply. The car parks are within easy walking distance of Blaby Civic Centre.

- 1 Apologies for absence** Paul Applegate, Ian Rosenvinge, Jeff Montgomery
- 2 Declarations of interest**
- 3 Minutes**
To note that the minutes (circulated) of the meeting held on Tuesday 14 June 2016 have already been approved electronically by the Council, and published on the BPA website bpa.org.uk/member/agendas-and-minutes/
- 4 Matters arising not covered elsewhere on the agenda, including**
 - 4.1 Minute 40.1 - Review of BPA grievance and disciplinary procedures - we are awaiting a promised reply from Muckle LLP, legal advisers (who are in membership of the Sport & Recreation Alliance Legal Panel Framework of law firms to provide legal services to Sport NGBs).
 - 4.2 Minute 40.2 - Allan Hewitt's case at Sport Resolutions - Sport Resolutions report that they last heard from Allan Hewitt in April, and he did not offer dates for mediation. To seek to expedite matters, BPA has agreed that Allan Hewitt need not be a current member.
 - 4.3 Minute 40.3 - Independent review of BPA procedures in relation to the World Cup in Wingsuiting at Skydive Netheravon, 25-29 May 2015
 - 4.4 Any other matters arising not listed above.
- 5 Finance**
 - 5.1 Management accounts and membership numbers update.
 - 5.2 To note the new timetable for approval of draft annual accounts, with the draft now going to the October meeting of Council for approval by the membership at the AGM (previously the draft went to the August meeting of Council for approval by the membership at a General Meeting in December).
 - 5.3 Any other finance matters.
- 6 Report on IPC & the Royal Aero Club**
John Smyth MVO (UK Delegate to IPC, BPA Delegate to RAeC) & Craig Poxon (BPA Alternate Delegate to RAeC) to report.
- 7 Governance, Council & Committees 2017**
 - 7.1 Governance
 - 7.1.1 Updated draft Council Member role description (circulated).

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- 7.1.2 To elect the 4th member of the Nominations Committee (see minute 39.4.3). A candidate statement for circulation ahead of this meeting has been requested from those Council Members who wish to stand.
 - 7.1.3 To consider the outcome of membership consultation on BPA identity, mission and values (paper circulated; this item was also on the agenda of the meeting of the Communications Committee held this afternoon).
 - 7.1.4 To note that one director has yet to take part in a Sport & Recreation Alliance one-day training course.
- 7.2 Mechanism for selection of volunteers for service on available seats on BPA non-technical Committees 2017

Minute 39.5 records that, at the last meeting: There was discussion on how member volunteers for committee service might be selected. One option might be for a selection committee comprising the Chair of Council and the Chairs of Communications, Competitions and Development (as at the previous calendar year). The point of principle was that decisions should not be vested in any one individual. Amanda Bennett said that the Nominations Committee need not restrict its work to considering applications for Independent Council Members: it could also consider applications for any available seats on particular committees.

The Chair asked Council to reflect on these and other options ahead of further discussion at the next meeting.

8 Premises refurbishment

The work began on Monday 13 June and is scheduled to take 19 weeks. A week's breathing space between Phases 1 & 2 - when the working BPA Office moves temporarily from the first floor to the new meeting room on the ground floor - is scheduled during August. There has been an issue with the steel structural (ceiling girder) positions in the new conference room which will involve remedial work on a Saturday to endeavour to keep to schedule. The architects have yet to confirm whether or not this may cause the job to overrun.

To consider whether or not to plan a formal re-opening of the refurbished building, perhaps during the winter.

9 Reports from the Committees of the Council

- 9.1 To discuss points arising from the minutes (previously circulated) of the Communications Committee meeting held on Tuesday 14 June 2016. These minutes have already been approved, ratified and published electronically.
- 9.2 To discuss points arising from the minutes (previously circulated) of the Development Committee meeting held on Tuesday 14 June 2016. These minutes have already been approved, ratified and published electronically.
- 9.3 To discuss points arising from the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 14 June 2016. These minutes have already been approved, ratified and published electronically.
Funding issue - Paul Capsey of team Euphoria Freely has notified of a grievance with a decision of the Competitions Committee who have declined the team's request for additional funding. He is due to refer the grievance to the Committee this afternoon. Depending on the outcome, he may wish to exercise the right of appeal to Council tonight (paper to be circulated).
- 9.4 To discuss and ratify the draft minutes (to follow) of the STC meeting held on Thursday 28 July 2016.
- 9.5 Oral report by the Committee Chairs on key points from meetings held earlier today: (i) Communications, (ii) Development, and (iii) Competitions.

10 Any other business - to be notified to the Secretary by no later than noon on Friday 5 August.

11 Dates of remaining meetings in 2016

Tuesdays 4 October, likely to be at Blaby Civic Centre as refurbishment of the BPA Office may not be completed by that date, and 29 November at the refurbished BPA Office, both at 18:00.