



**Agenda for a
General Meeting of Members
to be held on
Tuesday 1 December 2015 at 18:00
at the BPA Office
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

Agenda notified to members e-mail call notice and published in *BPA Skydive the Mag* for October 2015

- 1 Apologies for absence. As noted on Council agenda (below) plus any others.
- 2 To confirm the minutes (circulated) of the General Meeting held on Saturday 6 December 2014.
- 3 To receive and adopt, if approved, the Annual Accounts of the Association and the Report of the Auditors (circulated) for the period from 1 July 2014 to 30 June 2015.

Note to the agenda, added on 23 October 2015: Following issue of the audited draft accounts as a printed insert to the October 2015 edition of BPA Skydive the Mag, an updated audited draft has been produced, dated 22 October at the foot of page 1, and is available [online](#). The update includes, on page 1, the names of Council Members (Directors of BPA Ltd) who stood down during the financial year.

- 4 To confirm the re-appointment of the Auditors, and to authorise the Council to fix their remuneration for the ensuing financial year.
- 5 To set the Provisional Membership Subscription for the 12 months beginning 1 April 2016.

**Agenda for a meeting of
Council
on Tuesday 1 December 2015 at 18:10
at the BPA Office
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes**
To note that the minutes (circulated) of the meeting held on Tuesday 6 October 2015 have already been approved electronically by the Council, and published on the BPA website bpa.org.uk/member/agendas-and-minutes/
- 4 **Matters arising** not covered elsewhere on the agenda, including
 - 4.1 Minute 71.1 - Register of elected members' interests - Secretary
 - 4.2 Minute 71.2 - Review of BPA grievance and disciplinary procedures - Chair
 - 4.3 Minute 71.7 - Belbin team role assessment - completed
 - 4.4 Minute 71.12 - Member retention: mentoring - Yassi Molazadeh to refer her idea to the Development Committee
 - 4.5 Minute 74.1.3 - Mission, vision and strategic goals - Communications Committee
 - 4.6 Any other matters arising not listed above.
- 5 **Finance**
 - 5.1 Management accounts and membership numbers update (paper circulated).
 - 5.2 To note the increase in Insurance Premium Tax (IPT) from 6% to 9.5% from 1 November 2015

/continued

- 5.3 Membership subscriptions 2015/6 - BPA element
- 5.4 Any other financial matters.
- 6 Report on IPC & the Royal Aero Club**
John Smyth ^{MVO} (UK Delegate to IPC, BPA Delegate to RAeC), John Hitchen (UK Alternate Delegate to IPC) & Craig Poxon (BPA Alternate Delegate to RAeC) to report.
- 7 Independent review of BPA procedures in relation to the World Cup in Wingsuiting at Skydive Netheravon, 25-29 May 2015**
Event planning checklist from Simon Kirkland of Sport Structures (circulated)
- 8 Discussion with UK indoor skydiving operators about FAI indoor skydiving First Category Events, etc**
Paper to be circulated
- 9 Strategy**
 - 9.1 Pursuit of excellence: Governance
 - 9.1.1 Special resolution to AGM (paper circulated, to be issued to members as an e-alert and insert to *BPA Skydive the Mag* for December 2015).
 - 9.1.2 Next Alliance director training day likely to be Feb/Mar, awaiting advice of the date from them.
 - 9.2 Improve retention
 - 9.3 Refurbish premises - oral update from Secretary.
- 10 Taz Causer Experienced Skydiver of the Year 2015 Award**