



**Agenda for a meeting of
Council
on Tuesday 16 June 2015 at 18:00
at the BPA Office
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

- 1 Apologies for absence** Martin Soulsby, John Hitchen, Brian Vacher
- 2 Chair**
In the Chair's absence, Craig Poxon (Vice Chair) will chair the meeting.
- 3 Elected members' interests**
 - 3.1 Declarations of interest
 - 3.2 Register of elected members' interests.
- 4 Minutes**
To note that the minutes (circulated) of the meeting held on Tuesday 14 April 2015 have already been approved electronically by the Council, and published on the BPA website bpa.org.uk/member/agendas-and-minutes/
- 5 Matters arising not covered elsewhere on the agenda, including**
 - 5.1 Minute 22.3 - Belbin Team Role Questionnaire - Secretary
 - 5.2 Minute 22.4 - Invitation to Patron to a BPA event - Chair
 - 5.3 Minute 22.5 - Publicity for funding of non-senior teams - Competitions Committee
 - 5.4 Minute 22.6 - Saturday Council meetings in winter (December & February) - Development Committee
 - 5.5 Any other matters arising not listed above.
- 6 Finance**
 - 6.1 Management accounts and membership numbers update (to follow).
 - 6.2 Financial reserves policy - Treasurer
 - 6.3 Financial investment policy - Treasurer
 - 6.4 Any other finance matters.
- 7 Strategy**
 - 7.1 Pursuit of excellence
Governance. Including:
 - (i) director training - 2 directors have yet to take part in a course;
 - (ii) consultation with the membership on possible changes to the composition of, and period of tenure on, Council - stimulus article in the June 2015 issue of the Mag (which does not cover transitional arrangements);
 - (iii) consideration of formulating an organisational mission - such as "BPA maintains and promotes the highest standards of safety and training in the sport. We encourage participation and promote excellence at all levels of skydiving from rookie to world class competitor."
 - 7.2 Improve retention
 - 7.3 Refurbish premises - Secretary to report.
- 8 Report on IPC & the Royal Aero Club**
John Smyth MVO (UK Delegate to IPC, BPA Delegate to RAeC), John Hitchen (UK Alternate Delegate to IPC) & Craig Poxon (BPA Alternate Delegate to RAeC) to report.

.../continued

9 Reports from the Committees of the Council

- 9.1 To discuss points arising from the minutes (previously circulated) of the Communications Committee meeting held on Tuesday 14 April 2015. These minutes have already been approved, ratified and published electronically.
- 9.2 To discuss points arising from the minutes (previously circulated) of the Development Committee meeting held on Tuesday 14 April 2015. These minutes have already been approved, ratified and published electronically.
- 9.3 To discuss points arising from the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 14 April 2015. These minutes have already been approved, ratified and published electronically.
- 9.4 To discuss and ratify the draft minutes (to follow) of the STC meeting held on Thursday 4 June 2015.
- 9.5 Oral report by the Committee Chairs on key points from meetings held earlier today: (i) Communications, (ii) Development, and (iii) Competitions.
- 9.6 ***In camera*** Recommendation (orally) from the Employment Committee on staff salary review wef 1 July 2015, and any other employment issues - Paul Applegate, Chair, Employment Committee.

10 Any other business - to be notified to the Secretary by no later than noon on Friday 12 June.

11 Dates of future meetings in 2015

- Tuesdays 11 August & 6 October at 18:00
- Saturday 5 December immediately following a General Meeting at 15:00 at the BPA Office, Glen Parva, Leicester LE2 9TF.

Supporting papers to this agenda (as known at the date of issue of the agenda: additional late papers may follow) - E&OE

<u>Agenda item</u>	<u>Supporting paper</u>	<u>Distribution status as at agenda issue date</u>
3.2	Register of elected members' interests	Issued with agenda
6.1	Management accounts	Issued with agenda
9.4	STC minutes, 4 June meeting	To follow

Please kindly ensure you have read all the papers before the meeting - please contact the Secretary if you are missing any.

Supporting papers may contain confidential personal, commercial or other sensitive data and are therefore not published on the BPA website.