



**Agenda for a meeting of the
Development Committee
on Tuesday 14 April 2015 at 12:30
at the BPA Office
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

Car parking

Please do not park in the car parking spaces opposite the BPA Office as these belong to our neighbours, All Weather Windows, who have asked us not to use their spaces during the daytime.

- 1 **Apologies for absence** Debbie Carter, Yassi Molazadeh
- 2 **Declarations of interest**
- 3 **Minutes**
To note that the minutes (circulated) of the meeting held on Saturday 21 February 2015 have already been approved by the Committee, ratified electronically by the Council, and published on the BPA website bpa.org.uk/member/agendas-and-minutes/
- 4 **Matters arising not covered elsewhere on the agenda**
 - 4.1 Minute 6.1 - Online provisional student memberships - Chair
 - 4.2 Minute 6.2 - Database specification for tender, by Graham Spicer
 - 4.3 Minute 6.3 - Sport England Significant Areas for Sport - Secretary
 - 4.4 Minute 12.4 - ITSG's recommendation that IT should have its own budget
 - 4.5 Any other matters arising not listed above.
- 5 **Liaison with official agencies for sport**
 - 5.1 Reminder of public funding criteria (circulated) and UK Sport Performance Investment Review, Tokyo Cycle 2017-21 (previously circulated)
 - 5.2 Sport & Recreation Alliance 'Sport & the Law' Conference at Aston University, Birmingham on Thursday 5 March - report circulated
- 6 **Insurance**
 - 6.1 Tony Butler, Chief Operating Officer, to update orally.
 - 6.2 Death in service cover for BPA staff - Jon Gretton (Financial Administrator) to report orally, with quotes for provision, that BPA's independent financial advisers have pointed out that this is not currently provided.
- 7 **Provisional P6 & Temporary Membership**
Paper from Ian Rosenvinge (circulated) proposing to make it more affordable for Category System Students to progress onto Free Fall in the hope of increasing the numbers that do, and in turn increasing the number of full members in the following year.
- 8 **Meetings outside British Summer Time (Dec/Feb) at weekends**
(i) Paper from Brian Cumming and (ii) compilation of correspondence (circulated)
- 9 **Indoor skydiving**
To consider BPA's relationship with indoor skydiving given IPC recognition of indoor skydiving competitions.
- 10 **IT Strategy working group**
Notes to follow on the meeting held on Tuesday 31 March.
- 11 **Refranchising of BPA Shop**
Outline proposals were invited for submission by 30 March. None were received.
- 12 **Development Committee Action Plan 1 July 2014 to 30 June 2015**
To review progress to date, at month 8 of 12.
 - 12.1 Draw up a 'sectoral map' of the skydiving sector (organisations and their purposes) - Secretary **Sent to Mag for publication**
 - 12.2 Produce 'BPA Approved' signs for display by Affiliated Drop Zones **Completed**

.../continued

- 12.3 Investigate participation rates by women in skydiving - Brian Cumming **Ongoing**
- 12.4 Further investigate broadcasting BPA meetings over the Internet
Referred to SFWG
- 12.5 Explore arrangements for elected members to participate in meetings via the Internet when they could not be present in person **Completed**

13 Development Action Plan 1 July 2015 to 30 June 2016

To consider ideas from around the table with a view to formulating a plan to recommend to tonight's meeting of full Council - usually 4 or 5 targets.

Ideas considered at the last meeting were:

- 1 Order a trial run of 100 units BPA-branded multifunctional headgear - agreed at last meeting
- 2 Research the future options for membership cards (plastic/virtual/photocards/bar codes, etc)
- 3 Commission an external expert on sports development to prepare report on possible need, and if so options, for a development/performance plan for skydiving (possible budget £2K).
- 4 Research the positives and negatives of seeking Investors in People status for BPA.

14 BPA Archive Project - update (paper to be circulated)

15 Any other business - to be notified to the Secretary by no later than noon on Friday 10 April.

16 Dates of future meetings in 2015

- Tuesdays 16 June, 11 August & 6 October at 15:30
 - Saturday 5 December at 12:30
- at the BPA Office, Glen Parva, Leicester LE2 9TF.