



**Agenda for a meeting of
Council
on Tuesday 14 April 2015 at 15:00
at the BPA Office
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

Car parking

Please do not park in the car parking spaces opposite the BPA Office as these belong to our neighbours, All Weather Windows, who have asked us not to use their spaces during the daytime.

- 1 Apologies for absence** Gavin McLeod, Yassi Molazadeh
- 2 Members' interests**
 - 2.1 Declarations of interest
 - 2.2 Register of elected members' interests. Paper circulated.
- 3 Minutes**

To note that the minutes (circulated) of the meeting held on Saturday 21 February have already been approved electronically by the Council, and published on the BPA website bpa.org.uk/member/agendas-and-minutes/
- 4 Matters arising not covered elsewhere on the agenda, including**
 - 4.1 Minute 7.2 - Harmonisation of BPA code of conduct – Staff handbook - Secretary
 - 4.2 Minute 7.5 - (i) Letter to Team 4mula with appeal decision; (ii) future selection criteria - Competitions Chair
 - 4.3 Minute 13.1.2 - Director training - organised for Monday 13 April 2015
 - 4.5 Minute 13.1.2 - Belbin Team Role Questionnaire - Secretary
 - 4.6 Minute 16 - Invitation to Patron to a BPA event
 - 4.7 Minute 16 - Publicity for funding of non-senior teams - Competitions Committee
 - 4.8 Minute 18 - Saturday Council meetings in winter (December & February) - Development Committee
 - 4.6 Any other matters arising not listed above.
- 5 Air Navigation Order Article 130**

Tony Knight to report orally.
- 6 European update**

COO and Tony Knight to report orally.
- 7 Report on IPC & the Royal Aero Club**

John Smyth MVO (UK Delegate to IPC, BPA Delegate to RAeC), John Hitchen (UK Alternate Delegate to IPC) & Craig Poxon (BPA Alternate Delegate to RAeC) to report.
- 8 Strategy**
 - 8.1 Pursue excellence: Governance. Including (i) yesterday's director training day and (ii) organisational mission/vision and strategic goals.
 - 8.2 Improve retention
 - 8.3 Refurbish premises - Sam Dearlove, Brian Dearlove Partnership, Architects.
- 9 Finance**
 - 9.1 Management accounts and membership numbers update (to follow).
 - 9.2 Financial reserves policy - Treasurer
 - 9.3 Financial investment policy - Simon Curley, Independent Financial Adviser / Chartered Financial Planner / Senior Partner, Chapman Associates
 - 9.4 Action Plan budget 2015/6 (ref agenda item 10)
 - 9.5 Any other finance matters.

.../continued

10 Annual Committee Action Plans 2015/6

To finalise the Action Plan (Communications, Competitions and Development).

11 Reports from the Committees of the Council

- 11.1 To discuss points arising from the minutes (previously circulated) of the Communications Committee meeting held on Saturday 21 February 2015. These minutes have already been approved, ratified and published electronically.
- 11.2 To discuss points arising from the minutes (previously circulated) of the Development Committee meeting held on Saturday 21 February 2015. These minutes have already been approved, ratified and published electronically.
- 11.3 To discuss points arising from the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 17 February 2015. These minutes have already been approved, ratified and published electronically.
- 11.4 To discuss and ratify the draft minutes (to follow) of the STC meeting held on Thursday 2 April 2015.
- 11.5 Oral report by the Committee Chairs on key points from meetings held earlier today.

12 Any other business - to be notified to the Secretary by no later than noon on Friday 10 April.

13 Dates of future meetings in 2015

- Tuesdays 16 June, 11 August & 6 October at 18:00
- Saturday 5 December immediately following a General Meeting at 15:00 at the BPA Office, Glen Parva, Leicester LE2 9TF.

Supporting papers to this agenda (as known at the date of issue of the agenda: additional late papers may follow) - E&OE

<u>Agenda item</u>	<u>Supporting paper</u>	<u>Distribution status as at agenda issue date</u>
2.2	Register of elected members' interests	Issued with agenda
9.1	Management accounts	To follow
11.4	STC minutes, 2 April meeting	To follow

Please kindly ensure you have read all the papers before the meeting - please contact the Secretary if you are missing any.

Supporting papers may contain confidential personal, commercial or other sensitive data and are therefore not published on the BPA website.