



**Agenda for a meeting of  
Council  
on Tuesday 1 October 2019 at 18:00  
at BPA HQ, 5 Wharf Way, Glen Parva  
Leicester LE2 9TF**

Item nr	Business	Lead	Pre-read paper
1	<b>Apologies for absence</b>	-	-
2	<b>Declarations of interest</b>	-	-
3	<b>Minutes</b> 3.1 To consider for approval of the minutes of the meeting of Tuesday 6 August (2nd draft, based on electronic feedback, circulated) 3.2 Audio recording of Council meetings	Chair	3.1 - Minutes  3.2 - Audio recording
4	<b>Matters arising from the minutes</b> not covered elsewhere on the agenda 4.1 Min 50, Grievance case - update by Sue Stanhope on admin of the case 4.2 Min 52.1, Liaison with the British Indoor Skydiving Association - Secretary 4.3 Min 52.2, The Queen’s Cup - Chair & Communications Manager 4.4 Min 52.4, Communication of Council actions to members - Communications Chair & Communications Manager 4.5 Min 56, Whistleblowing procedure - launch is pending start date of Compliance Officer (agenda item 5.5) 4.6 Min 60, FAI’s proposed changes to its sporting licences - Referred to Competitions Committee 4.7 Any other matters arising not listed above.	Chair	Minutes
5	<b>Finance &amp; compliance</b> 5.1 Annual Report and Accounts for the year to 30 June 2019 - to consider this document for approval to publish to members as an insert to Skydive the Mag for Dec 2019, for approval by members at the AGM 5.2 Management accounts & membership statistics to end August 5.3 Business and financial risk register - Tash Higman  <i>.../continued</i>	Chair	5.1 - [to follow in 2 <sup>nd</sup> tranche] Draft Annual Rpt & Accounts 2018-9  5.2 - Mgt a/cs  5.3 - Data assurance action plan

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	<p><b>5.4</b> Governance review (audit) - action plan - Secretary</p> <p><b>5.5</b> Compliance Officer appointment</p> <p><b>5.6</b> Data assurance action plan update - Secretary</p> <p><b>5.7</b> Staff pensions - rate of employer contribution</p> <p><b>5.8</b> Any other finance and compliance matters.</p>		<p>5.4 - Action Plan on Governance review audit</p> <p>5.5 - Data assurance action plan update by Steve Connors, Haines Watts</p> <p>5.6 - Compliance Officer appointment</p>
6	<p><b>Rebranding to British Skydiving</b> Result of consultation on the preferred option with Council to 16 Sep and Council's decision; development by Sponge of sub-brand identities</p>	Chair	6 - [to follow in 2 <sup>nd</sup> tranche] Sub-brand identities
7	<p><b>Recommendations from the Working Party on committee structure/frequency/BPA years</b></p>	Chair	7 - Recommendations from Working Party on cttee structure
8	<p><b>NFTO dispute with BPA - mediation</b> Report from the BPA mediation team Mark Bayada, Adrian Bond and Sam Lee on mediation at Sport Resolutions on Friday 20 September.</p>	Vice Chair	8 - Possible paper in second tranche?
9	<p><b>Female participation</b></p> <p><b>9.1</b> Paper from John Smyth MVO, UK Delegate to IPC, for which consideration was deferred at the last meeting, because of time pressure</p> <p><b>9.2</b> Request by Georgie Vacher for the support of Council to pursue a request a rule-change to the IPC plenary for First Category Event (FCE) competitions that involves the encouragement of female participation in the sport at FCE level.</p>	Chair Chair	<p>9.1 - Paper from John Smyth MVO,,UK Delegate to IPC</p> <p>9.2 - Paper/s from Georgie Vacher, FS Rep on Comps Cttee</p>
10	<p><b>BPA sponsorship criteria</b> (Item deferred from the June and August meetings) To consider a paper from the Competitions Committee in response to Council minute 26.1 - 1 (Apr):</p> <p>Min 26.1 - 1 Sponsorship criteria as currently used by the Competitions Committee should be fully documented and explained, and any proposed future variations should be documented along with options considered and the intended consequences of the proposals for approval by Council before implementation.</p>	Chair	10 - Coms Cttee sponsorship criteria
11	<p><b>Strategic plan 2019 deliverables - September update</b></p>	Chair	11 - [to follow in 2 <sup>nd</sup> tranche] Strategic plan 2019 deliverables - Sep update

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12	<p><b>Royal Aero Club</b></p> <p><b>12.1</b> Update report - Chair, as BPA Delegate to RAeC</p> <p><b>12.2</b> Call for suggestions for nominations for FAI and RAeC Awards, invited in time for circulation of draft citations with the agenda of the next meeting (circulation date: Friday 15 November)</p>	Chair	12.2 - List of FAI & RaeC Awards
13	<p><b>Reports from Committees of Council</b></p> <p><b>13.1</b> To consider any outstanding recommendations in minutes (previously circulated) of the Communications, Development, and Competitions Committee meetings held on Tuesdays (i) 30 April 2019; (ii) 11 June 2019 (Comps &amp; Dvt only, Comms already considered - min 46.3 refers), and (ii) 6 August 2019</p> <p><b>13.2</b> To consider any recommendations and approve any changes to the Operations Manual in minutes (to follow) of the STC meeting held on Thursday 19 September 2019</p> <p><b>13.3</b> To receive an oral report by the Committee Chairs on this afternoon's meetings of the (i) Communications, (ii) Development and (iii) Competitions Committees.</p>	<p>Comms/ Dvt/ Comps Chairs</p> <p>STC Chair</p>	<p>13.1 - Comms/Dvt/Comps mins - <b>as stated</b></p> <p>13.2 - STC minutes - Sep 2019 (to follow)</p>
14	<p><b>Any other business</b></p> <p>to be notified to the Secretary by no later than noon on Friday 27 September.</p>	Chair	-
15	<p><b>Council election</b></p> <p>Four seats become available at the AGM; nominations open today at 09:00 and close at noon on Wednesday 13 November. If there are more nominees than available seats, an election will be held from 09:00 on Tuesday 17 December to noon on Thursday 9 January 2020.</p>	Secretary	-
16	<p><b>Date of next meeting</b></p> <p>Tuesday 26 November 2019 at 18:00 at BPA HQ.</p>	-	-