



**Agenda for a meeting of  
 Council  
 on Tuesday 12 June 2018 at 18:00  
 at BPA HQ, 5 Wharf Way, Glen Parva  
 Leicester LE2 9TF**

- D - Decision**      *Decision/approval required at meeting*  
**A - Advice**        *Issue needing discussion to advise/inform future direction/decision*  
**I - Information**    *Update - requires brief feedback only, no detailed discussion*  
**R - Ratification**   *Confirmation of decisions taken electronically between meetings, or by a Committee*

Item nr	D/A/I/R	Time	Business	Lead	Pre-read paper
1	I	7:00	<b>Apologies for absence</b> Nick Bunting	Chair	-
2	I	7:05	<b>Declaration of any conflicts of interest</b>	Chair	-
3	I	7:10	<b>Minutes</b> To consider for approval the minutes of the meeting held on Tuesday 7 April 2018 (2 <sup>nd</sup> draft circulated)	All	Minutes
4	I/D	7:15	<b>Matters arising from the minutes</b> not covered elsewhere on the agenda <b>4.1</b> Mins 2.7 & 2.2, Updated register of interests form, and publication of table of interests - Secretary <b>4.2</b> Min 2.5, Grievance and disciplinary working party > draft updated grievance procedure - Yassi Molazadeh, Working Party Chair <b>4.3</b> Min 2.4, Designation of reserves - Treasurer and Finance Manager <b>4.4</b> Min 2.6, Patron's reception <b>4.5</b> Min 2.3, Form 7.7, Duties & responsibilities of Council Members <b>4.6</b> Min 2.7, Complaints / whistleblowing procedure working party - Sue Stanhope, Working Party Chair <b>4.7</b> Min 2.8, Letter to former software supplier ref breach of IT contract - Adrian Bond <b>4.8</b> Any other matters arising not listed above	Chair	Minutes          <b>4.4 - Patron's reception</b>

Item nr	D/A/I/R	Time	Business	Lead	Pre-read paper
5	I/D	7 2	<b>Finance &amp; compliance</b> 5.1 Management accounts & membership statistics 5.2 Approval of budgets 5.3 GDPR training and audit, oral update 5.4 Business and financial risk register, oral update 5.5 Any other financial and compliance matters	Chair	7 - Mgt accounts and m'ship stats 2 - Budgets
6	I/D	7 4	<b>Strategic plan</b> 6.1 Prioritised objectives and deliverables 6.2 Funding strategy on elite performance (winning medals) compared with participation in international delegations To consider two papers (a) Paper by Georgie Vacher, Competitions Committee (b) Paper by Amanda Bennett, Governance Consultant (commissioned by the COO/STO/Sec-Gen)	Chair	7 Note on prioritised objectives and deliverables 2 (a) Paper from the Comps Cttee by Georgie Vacher 2 (b) Paper by external consultant Amanda Bennett
7	I	7 2	<b>Royal Aero Club</b> To receive an update from BPA's Delegate to RAeC. Including two actions from the last meeting (i) letter to RAeC ref FAI (minute 2.7) and (ii) BPA donation to RAeC Trust (minute 2.2).	Craig Poxon, BPA Delegate to RAeC	-
8	D	7 7	<b>Request from the Fédération Française de Parachutisme (FFP) for a letter of support for the inclusion of indoor skydiving in the Paris 2024 Olympics</b> A draft reply was circulated on 7 May, leading to a request for discussion at Council.	Chair	Letter from David Roth, President of FFP
9	I/R	7 2	<b>Reports from Committees of Council</b> 9.1 To discuss and ratify the minutes (previously circulated) of the Communications, Development & Competitions Committee meetings held on Tuesday 7 April 2 9.2 To discuss and ratify the minutes (previously circulated) of the STC meeting held on Thursday 7 May 2 9.3 To receive an oral report by the Committee Chairs on this afternoon's meetings of the (i) Communications (ii) Development including and (iii) Competitions Committees.	Comms/Dvt/Comps Chairs STC Chair	7 - Comms/Dvt/Comps mins - April (previously circulated) 2 - STC minutes - May (to follow)

Item nr	D/A/I/R	Time	Business	Lead	Pre-read paper
10	D	7	<i>In camera</i> <b>Employment Committee</b> To receive an oral report from, and consider the recommendations of, the Employment Committee on the staff benefits package from the annual review date, 7 July.	Chair	-
11	I	7 4	<b>Any other business</b> to be notified to the Secretary by no later than noon on Friday 7 June.	Chair	-
12	I	7 4	<b>Dates of next meetings</b> Tuesdays at 7 4 at BPA HQ 7 August, 2 September and 27 November.	-	-